# **REGISTRATION GUIDELINES FOR 2023**

This registration guide is for all players registering for UWANFC (UWA Nedlands Football Club) in 2023. This includes all Senior, Junior, Academy and MiniRoo teams.

## Volunteering

All players and parents of junior players are required to volunteer for the club in 2023. This year we have made the process more flexible, allowing you to choose your own type of volunteer role and the time at which you volunteer. Before you register yourself or your child, you should complete the online volunteer signup sheet. https://volunteersignup.org/XMWAH

An explanation of the roles can be found on the club website <u>Volunteer Roles</u> You will be asked to complete a minimum of 2 hours volunteering during the 2023 season.

Parents with more than 1 child playing at the club are only required to complete the form once.

# Volunteer Opt-Out

You have the option of opting out of volunteering, by paying the Opt-Out Levy of \$250. You should purchase the additional product, "Volunteer opt Out 2023" at the start of the registration process.

The levy will automatically be added to your bill at the end of the registration process.

Please note your registration will only be approved once you have completed the online signup or paid the levy.

#### Registration

You should register via the following link REGISTER UWANFC

If you are new to Play Football, please follow the instructions below, if you have registered via Play Football in previous seasons, you should skip to (Register now)

# New players

- 1. Click on the link above
- 2. Click "Get started"
- 3. Click continue
- 4. Create Account complete all details (parents should use their own details)
- 5. Click Register
- **6.** You will be asked to verify your email address.
- 7. You will be asked to confirm your password.
- **8.** Your Play Football account is now set up.

9. You should proceed to Register now

## **Register Now**

- 1. Click on the link above
- 2. Click "Get started"
- 3. Click "sign in"
- 4. Enter your email address and password
- 5. Select the person you are registering or add a new person.
- 6. Select the relevant category. This should be advised in the covering email from the club, but if you are unsure, please contact info@uwanfc.com.au
- 7. You should only select the Kldsport option if you are eligible for a Kidsport voucher, from the DLGSC. This is a means tested voucher and if you are unsure, please go to Information for parents | DLGSC
- 8. Select the Volunteer Opt Out and update shopping cart, if applicable
- 9. Click Continue
- 10. Enter and confirm player details
- 11. Answer additional questions
- **12.** Click continue
- **13.** Approve, add, or change photo.
- **14.** International Transfer please answer this question. If you answer "No my last registration was overseas", you should forward a scanned copy of your passport to info@uwanfc.com.au.
- **15.** Review and Accept Terms and conditions.
- **16.** You can pay by bank transfer or by credit card (processing fee applies). Payment by bank transfer is unavailable after 25 March. If opting to pay by bank transfer you will be sent an invoice. Payment should be made promptly.

Your registration is now complete. The registration will be approved by administration manager once the following has been confirmed.

- You are registered in the correct category.
- You have paid the volunteer levy or completed the online signup.
- You have paid your registration fee.
- You have answered all additional questions.
- You have provided your Kidsport voucher (where applicable)

Any questions regarding registration should be sent to <a href="info@uwanfc.com.au">info@uwanfc.com.au</a>. If your query relates to your Play Football account, please contact as follows. Email - support@playfootball.com.au Phone - 02 8880 7983