



UWANFC Privacy Policy

VERSION: 1.0

UWANFC is committed to protecting all members, stakeholders and supporters. This Privacy Policy has been informed by:

- *Privacy Act 1988* – found [here](#).
- www.my.lawpath.com – resources [Privacy Policy template]
- Football Federation Australia Privacy Policy – found [here](#).

1. We respect your privacy

- a. UWANFC respects your right to privacy and is committed to safeguarding the privacy of our members, key stakeholders and website visitors. We adhere to the Australian Privacy Principles contained in the Privacy Act 1988. This policy sets out how we collect and treat your personal information.
- b. “Personal information” is information we hold which is identifiable as being about you, and or, your child/ren.

2. Collection of personal information

- a. UWANFC will, from time to time, receive and store personal information you enter onto our website, provided to us directly or given to us in other forms.
- b. You may provide basic information such as your name, phone number, address and email address to enable us to send information, provide updates and process your membership and/or service requests. We may collect additional information at other times, including but not limited to, when you provide feedback, when you provide information about your personal or business affairs, change your content or email preference, respond to surveys and/or promotions, provide financial or credit card information, or communicate with our key Club representatives.
- c. Additionally, we may also collect any other information you provide while interacting with us across all physical or electronic channels (ie social media platforms).

3. How we collect your personal information

- a. UWANFC collects personal information from you in a variety of ways, including when you interact with us electronically or in person, when you access our website and when we provide our Club services to you. We may receive personal information from third parties. If we do, we will protect it as set out in this Policy.

4. Use of your personal information

- a. UWANFC may use personal information collected from you in a variety of ways to provide you with information, updates and deliver to you our services. We may also make you aware of new and additional products, services and opportunities available to you. We may use your personal information to improve our services and better understand your needs.
- b. UWANFC may contact you by a variety of measures including, but not limited to telephone, email, sms or mail.



5. Disclosure of your personal information

- a. We may disclose your personal information to any of our key operational representatives (Administration Manager, Technical Director, Coaches, etc) insofar as reasonably necessary for the purposes set out in this Policy. Personal information is only supplied to a third party when it is required for the delivery of our services.
- b. We may from time to time need to disclose personal information to comply with a legal requirement, such as a law, regulation, court order, subpoena, warrant, in the course of a legal proceeding or in the response to a law enforcement agency request.
- c. We may also use your personal information to protect the copyright, trademarks, legal rights, property or safety of UWANFC, its members or third parties.
- d. Information that we collect may from time to time be stored, processed in or transferred between parties located in countries outside of Australia.
- e. If there is a change of control of the UWANFC entity, we reserve the right to transfer to the extent permissible at law our user databases, together with any personal information and non-personal information contained in those databases. This information may be disclosed under an agreement to maintain confidentiality. We would seek to only disclose information in good faith and where required by any of the above circumstances.
- f. By providing us with personal information, you consent to the terms of this Policy and the types of disclosure covered by this Policy. Where we disclose your personal information to third parties, we will request that the third party follow this Policy regarding handling your personal information.

6. Security of your personal information

- a. UWANFC is committed to ensuring that the information you provide to us is secure. In order to prevent unauthorised access or disclosure, we have put in place suitable physical, electronic and managerial procedures to safeguard and secure information and protect it from misuse, interference, loss and unauthorised access, modification and disclosure.
- b. The transmission and exchange of information is carried out at your own risk. We cannot guarantee the security of any information that you transmit to us, or receive from us. Although we take measures to safeguard against unauthorised disclosures of information, we cannot assure you that personal information that we collect will not be disclosed in a manner that is inconsistent with this Policy.

7. Access to your personal information

- a. You may request details of personal information that we hold about you in accordance with the provisions of the Privacy Act 1988. A small administrative fee may be payable for the provision of information. If you would like a copy of the information, which we hold about you or believe that any information we hold on you is inaccurate, out of date, incomplete, irrelevant or misleading, please email us at info@uwanfc.com.au.
- b. We reserve the right to refuse to provide you with information that we hold about you, in certain circumstances set out in the Privacy Act.

8. Complaints about privacy

- a. If you have any complaints about our privacy practices, please feel free to send in details of your complaints to secretary@uwanfc.com.au. We take complaints very



seriously and will respond shortly after receiving written notice of your complaint. Please refer to our Complaints Procedures for more information.

9. Website and Digital Platforms

- a. When you come to our website (<https://www.uwanfc.com.au>) or other digital platforms or channels, we may collect certain information such as browser type, operating system, website visited immediately before coming to our site, etc. This information is used in an aggregated manner to analyse how people use our site, such that we can improve our service.
- b. We may from time-to-time use cookies on our website. Cookies are very small files which a website used to identify you when you come back to the site and to store details about your use of the site. Cookies are not malicious programs that access or damage your computer. Most web browsers automatically accept cookies but you can choose to reject cookies by changing your browser settings. However, this may prevent you from taking full advantage of our website. Our website may from time-to-time use cookies to analyses website traffic and help us provide a better website visitor experience. In additions, cookies may be used to service relevant ads to website visitors through third party services such as Google Adwords. These ads may appear on this website or other websites you visit.
- c. Our digital sites may from time to time have links to other websites/channels not owned or controlled by us. These links are meant for your convenience only. Links to third party websites do not constitute sponsorship or endorsement or approval of these websites. Please be aware that UWANFC is not responsible for the privacy practices of other such websites/channels. We encourage our users to be aware, when they leave our website, to read the privacy statements of each website that collects personal identifiable information.

10. Opting out of direct marketing communications

- a. You can opt out of receiving further messages or communications from UWANFC at any time by following the unsubscribe instructions in the message sent to you.

11. Changes to this policy

- a. UWANFC may modify, alter or otherwise update this Policy at any time by publishing a new version on the UWANFC website.

Administration		
Responsible Manager:	Review Cycle:	Review Next Due:
UWANFC Administration Manager	Annual	October 2022
Compliance References:		
UWANFC:	Organisational Policy reference <ul style="list-style-type: none"> Privacy Act 1988 Constitution Privacy Policy 	
Document Location:	<i>Insert hyperlink</i>	
Version:	Decision Reference and Synopsis:	Date Approved:
1.0	Document creation	January 2022